



DIAGNOSTIC ACCREDITATION PROGRAM

College of Physicians and Surgeons of British Columbia

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Cytogenetics Advisory Committee

TERMS OF REFERENCE

Role:

The Cytogenetics Advisory Committee's purpose is to advise the Diagnostic Accreditation Program (DAP) staff and the DAP Committee on the medical, technical, and management issues related to cytogenetics.

Specific activities include:

1. To act as a resource to the DAP staff and the DAP committee on particular issues brought forward to the advisory committee as a whole, or to individual members of the committee.
2. To provide advice to, and assist in the development of accreditation standards for cytogenetics.
3. To annually review trends identified through the analysis of accreditation data, and provide advice and direction to:
 - a. revisions/ additions/ deletions of cytogenetics accreditation standards
 - b. development of new accreditation programs
 - c. further activities the DAP should pursue (e.g. education)
4. Recommend to the DAP committee the adoption of accreditation standards for cytogenetics.
5. Identify education content for the annual DAP conference.

Membership:

Membership is comprised of medical and technical professionals with expertise in cytogenetics as represented from:

- public health authorities and private providers
- academic institutions
- colleges and/ or professional associations

The cytogenetics advisory committee is co-chaired by an individual appointed by the DAP committee, and by a DAP accreditation and research development officer.

Members are appointed to the cytogenetics advisory committee by the DAP committee.

All committee members are required to sign the College of Physicians and Surgeons of British Columbia confidentiality, code of conduct, and conflict of interest policies.

The term of appointment to the cytogenetics advisory committee will be for 2 years.

Frequency of Meetings:

The cytogenetics advisory committee will convene at the call of the Chair to a maximum of twice per year. Members of the cytogenetics advisory committee may be contacted outside of regularly scheduled meetings to provide advice to the DAP staff or DAP committee.